

Alsip Park District Board of Commissioners
Minutes of Meeting
September 23, 2024

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Minutes of the August 26, 2024 Meeting as presented. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 6 **PUBLIC HEARING**
Attorney Cainkar called to order at 6:32 pm a Public Hearing. He reported that a bond proposal had been on display at Apollo Park and asked for questions or discussion of the proposal to sell non-referendum bonds in an amount not to exceed \$990,000.00 for payments of land purchased for parks, for the building, maintaining, improving and protecting of the same and the existing facilities of the district and for the current refunding of outstanding bonds. There were no questions or comments.
- Par. 7 Attorney Cainkar closed the Public Hearing at 6:33 pm.
- Par. 8 **SECRETARY’S REPORT**
Secretary Poremba reminded the public the first day to file nomination papers for a park commissioner position is Tuesday, November 12, 2024.
- Par. 9 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 10 ****** Manager Bruesch reported the Illinois NFP Audit & Tax , LLP audit has been completed with no exceptions noted and the year’s financial statements done with accepted accounting principles. She added the Treasurer’s Report would be prepared for the October meeting.

- Par. 11 Manager Bruesch reported the credit card processing machine had been received and would be put to work as soon as the accounting information is switched over for work.
- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve payment of bills for the month of September 2024 in the amount of \$431,082.73. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker voting yes. Motion carried 5 – 0.
- Par. 13 **RECREATION**
Recreation Superintendent
 Superintendent Jennifer Torres’ Board Report was placed on file.
- Par. 14 Superintendent Torres reported work on the program book was in process to promote winter on the start of winter registration on November 12th. She added she is in training to become the district’s Safety Coordinator, and has learned how to drive the trip bus.
- Par. 15 Superintendent Torres reported September was a busy and successful month with Preschool beginning, the Car show, and the Fall Fest all running well.
- Par. 16 Recreation Supervisor
 Director Huber reported that Supervisor Merlo expects to return to her position in October.
- Par. 17 Recreation Supervisor
 ** Director Huber reported the Recreation Supervisor position was still unfilled. A brief discussion ensued and it was noted that advertising the position should continue.
- Par. 18 **ATHLETICS**
Athletics Supervisor
 Aaron Jordan’s Board Report was placed on file.
- Par. 19 Supervisor Jordan reported Women’s Volleyball and gymnastics teams are very active. He added a gymnastic competition would be hosted in October at Apollo Recreation Center (ARC) and another in the Spring. The annual Turkey Shoot will be presented in November.
- Par. 20 Fitness/Aquatics Manager.
 Leslie Guerrero’s Board Report was placed on file.
- Par. 21 Manager Guerrero commended employee Max Jones for his extraordinary work at the Aquatic Park keeping everything running smoothly noting he had been well trained by former Superintendent of Parks McLaughlin. She added staff had finished up Aquatic Park preparation for Winter.
- Par.22 **PARKS/MAINTENANCE**
Superintendent of Parks
 Superintendent Grubb’s Board Report was placed on file.
- Par. 23 Superintendent Grubb reported new mylar mirrors were installed in the Fitness Center.

- Par. 24
** Superintendent Grubb reported work at the Skate Park was wrapping up. The concrete work and asphalt patching have been completed with all site amenities installed but the shade structure and tables, which will be installed shortly by Henry Brothers. Staff will fill the bollards with fall plantings of mums for the grand reopening and ribbon cutting ceremony.
- Par. 25
** Superintendent Grubb reported training of the borrowed wing boom brush cutter has enabled scheduling of cleanup of the Cal-Sag Trail, which is planned for early October.
- Par. 26 Superintendent Grubb reported he was able to obtain four quotes for the brush cutting at Freedom Park for the survey. Quote comparisons resulted in Clean Cut Tree Service being most cost effective. He recommended ratification of the agreement for 15 acres of brush cleaning.
- Par. 27 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to ratify the agreement with Clean Cut Tree Service for brush clearing in the amount not to exceed \$27,750.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker voting yes. Motion carried 5 – 0.
- Par. 28 Superintendent Grubb reported receipt of a revised proposal from WT Group for the review of Aquatic Park’s pool facility, necessary for the replacement of the diving board.
- Par. 29 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the agreement with WT Group for an evaluation of the Aquatic Park not to exceed \$6,500.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker voting yes. Motion carried 5 – 0.
- Par. 30 **GOLF COURSE**
Operations Managers
Rich Gottardo’s Board Report was placed on file.
- Par. 31
** Manager Gottardo reiterated the golf course needs new netting on both sides of the driving range and that he began securing estimates for the repairs, which came in at \$8,000.00. He added the foliage on the right side of the range will need extensive trimming back in connection with the netting project.
- Par. 32 Manager Gottardo reported it was time for renewal of the club maintenance agreement. He recommended approval of a new contract with Zaragoza’s Cleaning and Snow Removal Corporation with an increase of \$10/day for services to \$110/day. A brief discussion ensued about changes in hours of work delivered in connection with various events and seasons.
- Par. 33 Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to approve the renewal agreement with Zaragoza’s Cleaning and Snow Removal Corp for services at the Fountain Hills Golf Club. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Becker voting yes and Commissioner Kleina voting no. Motion carried 4 – 1.
- Par. 34 Manager
Donna Smith’s Board Report was placed on file.
- Par. 35 Manager Smith reported that registration of Fall programs has increased in person and online. She added the evening Building Supervisors greeting users at the registration desk are working out quite well and including the questions from customers in a shift log book.

- Par. 36 President Becker dismissed the staff at 6:59 pm.
- Par. 37 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was placed on file.
- Par. 38 Freedom Park/OSLAD Grant Update
** Director Huber reported the delineation of wetlands at Freedom Park revealed there were no wetlands. A survey will be conducted soon as the brush is cleared.
- Par. 39 Director Huber reported the committee met to kick off the project and an RFP for playground
** designs have gone out for two story boards with theme options. Due date is October 15. She added the MWRD had inquired about the plans during a telephone conference and she met with their legal counsel to discuss the process of obtaining final approval for development of the site. Director Huber reflected on the possibility of a joint partnership on adding lights at the property as the new park is a big investment for MWRD property.
- Par. 40 Skate Park
** Director Huber reported much of the construction and installations at the Mary J Lynch Skate Park are completed with final landscaping next. She will begin planning a grand reopening/ribbon cutting event and completing the closeout of the grant process.
- Par. 41 Cal-Sag Trail/ICC Update
** Director Huber reported on the celebration of FOCST's 20th year anniversary pursuing creation and development of the Cal-Sag greenway trail conceived by Daniel Burnham 100 years ago.
- Par. 42 Apollo Recreation Center Expansion/Parc Grant
** Director Huber reported she is pulling together final Apollo Recreation Center (ARC) building documents to have an audit completed and presented for the final grant disbursement of \$500,000.00 from the IDNR. She is also readying a building plaque that credits the source of the PARC Grant for the ARC expansion.
- Par. 43 Director Huber reported she met with local business personnel from Intentional Nutrition to
** discuss the idea of locating a kiosk at the ARC. They viewed and photographed a potential space to develop a proposal to further discuss the concept.
- Par. 44 IAPD Legal Symposium
Director Huber invited the commissioners to review the material from the IAPD regarding the Legal Symposium in November to determine an interest level. She added the district would reserve the educational material, continental breakfast, lunch, and CEUs for participation.
- Par. 45 St. Terrence Parking Lot Issues
** Director Huber reported on a recent discussion she had with St. Terrence personnel about the public's improper use of the church parking lot. She stressed the park district has used the lot not more than three times a year for large events and that the public is never instructed to park on the property. She noted district activities either have their own space or use the school parking lot when in the area. A proposed parking lot use agreement is pending. Commissioner Schmitt mentioned the parking lot is heavily used but that is not the district's fault.

Par. 46 **ATTORNEY’S REPORT**

No report.

Par. 47 **NEW BUSINESS**

There was no New Business to come before the Board.

Par. 48 **OLD BUSINESS**

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Commissioner Kleina requested the district revisit the alcohol policy at the softball fields. She stressed that the district is missing out on opportunities for tournaments and leagues by not allowing it. Director Huber indicated that the district has started researching operation policies dealing with alcohol at other parks. A brief discussion ensued.

Par. 49 **ADJOURNMENT**

Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 50 The Meeting adjourned at 7:32 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required