

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
January 30, 2017**

- Par. 1 **CALL TO ORDER**
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, Schneider, and President Perretta. A quorum was present.
- Par. 4 **PUBLIC DISCUSSION**
Mr. Art Petzel questioned the status of the circus he previously proposed the District sponsor. Director Huber reported that a license agreement had been prepared and the attorney was currently helping secure permits and insurance.
- Par. 5 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Committee/Board Minutes for December 19, 2016. Motion carried by voice vote 5 – 0.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba read a Thank You card from former Office Manager Cathy Villarreal.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **FINANCE**
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve payment of bills for the month of January 2017 in the amount of \$306,127.05. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.

- Par. 11 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve the 2017 Alsip Little League User Agreement as presented (copy attached to report). Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the 2017 Alsip Falcons User Agreement as presented (copy attached to report). Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the 2017 Green Water Aquarium Society User Agreement as presented (copy attached to report). Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 14 Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 15 Preschool
Laurie Nissen's Board Report was placed on file.
- Par. 16 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve as presented the 2017 Kiddie Kamp Parent Manual and Summer Day Camp Parent Manual. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 17 ATHLETICS
Supervisor
Will Misiewicz's Board Report was placed on file.
- Par. 18 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 19 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 20 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to label items as surplus equipment in preparation of disposal. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 21 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the services of Vermont Systems to set up the updated Food & Beverage software and training at an amount not to exceed \$4,675.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.

- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the a two-year extended maintenance agreement with ServiScape in the amount of \$247,946 for April 1, 2017 – March 31, 2018 and \$255,384 for April 1, 2018 – March 31, 2019. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 24 **MAIN OFFICE**
Office Manager
Donna Smith’s Board Report was placed on file.
- Par. 25 President Perretta excused the staff at 7:00 pm.
- Par. 26 **DIRECTOR’S REPORT**
Director Huber’s Board Report was placed on file.
- Par. 27 Apollo Recreation Center Roof
** Director Huber reported that the roofing project is moving ahead. The pre-bid meeting had been well attended with 12 bids having been submitted. She noted that replacing two aging rooftop HVAC units while the roofing work is done would save money in the future.
- Par. 28 Aquatic Park Paint Project
The paint is being stored onsite awaiting favorable weather for the blast and paint project.
- Par. 29 Budget Notes
Director Huber reported that 2017/2018 Budget preparation is going well with planning sessions having been started. She added that with regard to Cook County’s new minimum wage aw, the District is exempt; however, pending legislation may change that status.
- Par. 30 Cal-Sag Trail
** Director Huber reported the Cicero Avenue Bridge had been again hit with graffiti, and cleanup assistance had been requested through the Alsip Police Department and the IDOT. She is also working to determine if adequate easements exist on the west side of Pulaski such that permission from the businesses will not be needed for a new alignment.
- Par. 31 Link & Leverage
Director Huber reported that the Park District and the Library District are jointly working to offer host a new Job Fair tied in with a Resume Workshop. Other participants in the group effort include the Chamber of Commerce, SWSRA, the Village of Alsip, First Midwest Bank, GC America, and the Calumet Industrial Commission. The Fair is scheduled for April 11.
- Par. 32 Circus Update
Director Huber reported that bringing a circus to town is making progress. Questions to be answered include items such as costs for water and dumpsters, details on sponsorship, revenue to the District, and ticket presales.
- Par. 33 Fitness Stations
Director Huber reported that cost reduction efforts had been successful, down from \$10,117.00.

- Par. 34 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of fitness stations from ExoFit for Commissioners Park and Sears Park, in an amount not to exceed \$8,869.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 35 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the agreement with Carson and Barnes Circus for June 5 and June 6, 2017 event. Roll was called with Commissioners Becker, Schmitt, Schneider, and Perretta voting yes and Commissioner Kleina voting no. Motion carried 4 – 1.
- Par. 36 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the license agreement with Swap O Rama for the Carson and Barnes Circus on June 5 and June 6, 2017. Roll was called with Commissioners Becker, Schmitt, Schneider, and Perretta voting yes and Commissioner Kleina voting no. Motion carried 4 – 1.
- Par. 37 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the vacation payout request from Dale Durnin (less insurance). Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 38 **ATTORNEY’S REPORT**
No report.
- Par. 39 **NEW BUSINESS**
Commissioner Schmitt commented that the recent IAPD/IPRA Conference was the best ever and commended Commissioner Kleina and the group. He added that new government laws regarding expenses incurred on behalf of commissioners would need close supervision as many items could now be considered income. Attorney Cainkar stated that Gold Card issuance and use should be stopped and recommended that formal letters be sent to notify holders of the change. A brief round-table discussion ensued.
- Par. 40 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 41 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn. Motion carried by voice vote 5 – 0.
- Par. 42 The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required