

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
February 27, 2017

- Par. 1 **CALL TO ORDER**
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, Schneider, and President Perretta. A quorum was present.
- Par. 4 **PUBLIC DISCUSSION**
Director Huber introduced Ms. Monika Jones, a new hire now working in the Business Office as the HR Coordinator/Accounts Payable Assistant.
- Par. 5 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Committee/Board Minutes for January 30, 2017. Motion carried by voice vote 5 – 0.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba announced the ballot position numbers of the commissioner candidates.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **FINANCE**
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve payment of bills for the month of February 2017 in the amount of \$263,923.45. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 11 Supervisor
Denise Michalski’s Board Report was placed on file.

- Par. 12 Preschool
Laurie Nissen's Board Report was placed on file.
- Par. 13 ATHLETICS
Supervisor
Will Misiewicz's Board Report was placed on file.
- Par. 14 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 15 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve Advance Glass & Mirror Products to replace five cracked mirrors in the fitness areas at a cost not to exceed \$1,885.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 16 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 17 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of three outdoor drinking fountains from Most Dependable Drinking Fountains, Inc. at a cost not to exceed \$10,290.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 18 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of one new Ford F-250 with trade-in through the Suburban Purchasing Cooperative at a cost not to exceed \$28,501.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 19 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of one new Kubota RTV500 (utility vehicle) from Russo Power at a cost not to exceed \$8,036.20. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 20 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of one new Kubota ZD1211-60 Mower from Russo Power at a cost not to exceed \$12,525.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 21 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve expenses for the door replacement project by S and J Door at a cost not to exceed \$10,495.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 22 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve three one-year Service Agreements (mowing) with Quattrocki's M & R Landscaping for \$1,500 per month. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.

- Par. 23 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve three one-year Service Agreements (trash removal) with Republic Service at a cost of \$6,232.00 for 2017 and 2018, and \$6,325.48 for 2019. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 24 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve three one-year Service Agreements (treatments) with TruGreen at a cost not to exceed \$14,471.00 per year. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 25 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 26 Director Huber introduced Ms. Danielle Companio as the new Food and Beverage Manager at the Fountain Hills Golf Club.
- Par. 27 **MAIN OFFICE**
Office Manager
Donna Smith's Board Report was placed on file.
- Par. 28 President Perretta excused the staff at 7:00 pm.
- Par. 29 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 30 Apollo Recreation Center Roof
** Director Huber reported she will secure HVAC bids once the roofing job commences.
- Par. 31 Sprayfari/Aquatic Park Paint Project
Director Huber reported that the contractor will begin around March 15th, weather permitting.
- Par. 32 Budget Planning
Director Huber reported that 2017/2018 Budget preparation is going well and invited line-item suggestions for inclusion.
- Par. 33 Cal-Sag Trail
** Director Huber reported that Cook County was agreeable to the alignment changes and she is working through the County's technical comments. She noted it appears that the District can construct an 8-foot-path (with a variance from 10 ft) in a Right-of-Way Easement along Pulaski Road, thereby eliminating the need to obtain easements from the local businesses. In addition, Director Huber reported that Commonwealth Edison is willing to relocate the light poles from the west side of Pulaski to the east side. Lastly, Director Huber reported that Attorney Perlman recommended a Springfield law firm to assist with the ICC petition project by focusing on the petition review and submission, and coordination of the necessary hearings. She added that because so much of the application work is complete, the cost would likely run \$5,000.00 - \$10,000.00. A contract with the firm is ready for approval.

- Par. 34 Link & Leverage
 Director Huber reported that the Park District will host the Job Fair on April 11th. Other participants in the effort include the Chamber of Commerce, SWSRA, the Village of Alsip, First Midwest Bank, GC America, Alsip Library, and the Calumet Industrial Commission.
- Par. 35 Circus Update
 ** Director Huber reported that the Village has approved the permit request for the circus to be held June 5 and 6. Carson & Barnes has offered to let the District help prepare the script the promoter will use when soliciting ticket purchases. She went on to suggest that SWSRA and the Park District Youth Scholarship Fund share in a portion of the proceeds, after expenses. Questions to be answered include items such as costs for water and dumpsters, details on sponsorship, revenue to the District, and ticket presales.
- Par. 36 Parks Day at the Capitol/Legislative Conference
 Director Huber invited responses on attendance at Parks Day in Springfield, the Legislative Reception, and the Legislative Conference May 2 and 3. Attorney Cainkar suggested that a budget and per diem amounts be determined for expenses.
- Par. 37 Garden Project
 ** Director Huber reported on a resident's suggestion to develop a Garden Workshop program, which could "grow" into a Community Garden Program where residents could learn about gardening and experience hands-on application. The District would provide the garden site.
- Par. 38 Motions
 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve Ordinance 2017-1, entitled "AN ORDINANCE OF THE ALSIP PARK DISTRICT RELATED TO THE REIMBURSEMENT OF TRAVEL, MEAL, AND LODGING EXPENSES" as presented. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 39 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve a contract for legal services with Griffin Winning Cohen and Bodewes, PC Attorneys at Law for purposes of an ICC petition for the Cal Sag Trail. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 40 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve attendance at the IAPD Legislative Conference for up to four Board Members and the Director at an amount not to exceed \$1,775.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 41 **ATTORNEY'S REPORT**
 No report.
- Par. 42 **NEW BUSINESS**
 ** Commissioner Kleina inquired about the placement of the piano in the Board Office. She cited long-standing concerns about the lack of privacy if staff have access to the room. Director Huber reported that the piano was used for music lessons and there were few other spaces

Par. 42 available in light of the large number of students throughout the building during the
Cont'd after-school program. A brief discussion ensued, and the consensus of the Board was that the piano should be relocated.

Par. 43 **OLD BUSINESS**
There was no Old Business to come before the Board.

Par. 44 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn.
Motion carried by voice vote 5 – 0.

Par. 45 The Meeting adjourned at 7:47 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required