

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
September 26, 2016**

- Par. 1 **CALL TO ORDER**
Vice President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, and Schneider. President Perretta was absent. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the Committee/Board Minutes for August 22, 2016. Motion carried by voice vote 4 – 0.
- Par. 5 **PUBLIC HEARING**
Attorney Cainkar called to order the Public Hearing at 6:31 pm. He went on to announce that the purpose of the Hearing was to take questions and/or comments on the sale of non-referendum bonds in an amount not to exceed \$700,000.00. Attorney Cainkar then called for questions and/or comments on the proposed bond sale. There being none, attorney Cainkar closed the Hearing at 6:32 pm.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba announced that the next Consolidated Election was set for April 4, 2017, and invited questions, not already covered by Attorney Cainkar.
- Par. 7 Ms. Poremba read a Thank You note from the family of PFC Charles E. Oetjen, who died during World War II and whose remains were recently returned to the family. The note praised Director Huber for her assistance in organizing a lunch after the funeral service.
- Par. 8 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the expenses for the LERN Conference to be held in November 2016 at an amount not to exceed \$2,500.00. Motion carried with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

- Par. 10 Motion made by Commissioner Schneider, seconded by Commissioner Schmitt, to approve the purchase of Epson Stylus Pro printer supplies from ITSUPPLIES at an amount not to exceed \$2,580.76. Motion carried with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 11 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the delivery of the 2017 Winter Brochure by Chicagoland Circulation Services, Inc., at an amount not to exceed \$1,312.50. Motion carried with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 12 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the printing of the 2017 Winter Brochure by K.K. Stevens at an amount not to exceed \$4,981.00. Motion carried with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 13 FINANCE
Business Office Manager
Cathy Krydynski's Board Report was placed on file.
- Par. 14 Motion made by Commissioner Schneider, seconded by Commissioner Schmitt, to approve payment of bills for the month of September 2016 in the amount of \$466,505.55. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 15 Ms. Krydynski's Board Report noted that the annual Audit had been completed by Knutte & Associates.
- Par. 16 RECREATION
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 17 Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 18 Preschool
Laurie Nissen's Board Report was placed on file.
- Par. 19 ATHLETICS
Supervisor
Will Misiewicz's Board Report was placed on file.
- Par. 20 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 21 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.

- Par. 22 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve replacement of the alarm panel in the Maintenance Shop by Reliable Fire and Security at a cost not to exceed \$1,295.00. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 23 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve entering into a service agreement with Interstate Roof Systems Consultants, Inc., per the proposal dated September 15, 2016. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 24 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve a budget of \$1,000.00 for the purchase of grass seed, vendor to be determined. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 25 **AQUATICS/FITNESS**
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 26 Ms. Guerrero reported to the Board that the 2016 lifeguards had recorded 98 “saves” of pool users. Commissioner Schmitt recommended that the lifeguards be recognized with a certificate or plaque commending their work.
**
- Par. 27 **GOLF COURSE**
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 28 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve the purchase of a new dance floor and storage cart for the banquet room at an amount not to exceed \$6,000.00. Motion carried with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 29 **MAIN OFFICE**
Office Manager
Cathy Villarreal’s Board Report was placed on file.
- Par. 30 Vice President Kleina excused the staff at 7:10 PM.
- Par. 31 **DIRECTOR’S REPORT**
Director Huber’s Board Report was placed on file.
- Par. 32 SSPRPA
Director Huber invited the commissioners to report their interest in attending the SSPRPA Community Leader Banquet on November 3, 2016, at the Prairie Bluff Golf Club.
- Par. 33 Aquatic Park
Director Huber reported on her investigation into pool refurbishment. After a blast test and comparison of costs related to installation and life of a liner versus paint and annual touchups, it is more economical to go the blast and paint route.

- Par. 34 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the bid process for removal of existing paint and applying new paint to the surface of the pool and wading pool at Sprayfari Aquatic Park. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 35 Employee Discount
Director Huber suggested that an employee discount of 20% at the BACKNINE Restaurant would help promote the restaurant.
- Par. 36 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve a 20% employee discount to all Park District employees at the BACKNINE for food products. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 37 Main Office Updates
Director Huber reported that the job description of the Office Manager position would be redone for advertisement of the non-exempt position. She added that the Main Office needs additional storage and a search is on.
- Par. 38 Link & Leverage Opportunity
The next meeting of the area group was set for September 29th at the Library.
- Par. 39 Laramie Park
Director Huber notified the resident that the District will go with one basketball hoop only at the park and continue to monitor its usage.
- Par. 40 Cal-Sag Bike Trail
** Director Huber reported on the progress of the east portion, on which bid letting is scheduled to occur in January 2017. She added there is an ongoing question on whose responsibility it is to clean up debris behind the Clearview Restaurant. As there is confusion about which of the various entities is responsible, she is having a land survey completed. Lastly, the ICC has submitted some initial recommendations for the crossing of the CSX spur at Pulaski. The Commission recommended a passive control device with audible warning bells.
- Par. 41 Employee Request
Director Huber requested input on an employee wishing to buy back IMRF credit time for a period when the employee was on extended sick leave. A brief discussion ensued.
- Par. 42 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve an IMRF service credit for April 2002-June 2002 for Brian McLaughlin. Roll was called with Commissioners Becker, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 43 **ATTORNEY'S REPORT**
No report.
- Par. 44 **NEW BUSINESS**
** Director Huber reported on an unsettled bill from a local vendor charged by the former owner

Par. 44 of the food and beverage business at the golf course. She noted the balance due is not the Park
Cont'd District's responsibility; however, maintenance of good relations with vendors is encouraged.
A brief discussion ensued, and it was noted that it might be possible to negotiate a settlement
on the amount.

Par. 45 **OLD BUSINESS**
** Commissioner Becker inquired about the status of the replacement of new chairs that arrived
broken and unsafe for use. Director Huber reported that some replacement chairs are expected.

Par. 46 **ADJOURNMENT**
Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to adjourn.
Motion carried by voice vote 4 – 0.

Par. 47 The Meeting adjourned at 7:40 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required