

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
October 26, 2016**

- Par. 1 **CALL TO ORDER**
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, Schneider, and President Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the Committee/Board Minutes for September 26, 2016. Motion carried by voice vote 5 – 0.
- Par. 5 **SECRETARY’S REPORT**
Secretary Poremba read Thank You notes from Commissioner Schneider and President Perretta, both of whom recently experienced health issues and hospitalizations.
- Par. 6 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 7 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the purchase of Epson Stylus Pro printer supplies from ITSUPPLIES at an amount not to exceed \$2,638.52. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 8 **FINANCE**
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt to approve retaining the Management Association to draft and Employee Policy Manual at a cost not to exceed\$ 3,400.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 10 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Annual Audit as presented. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.

- Par. 11 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve payment of bills for the month of October 2016 in the amount of \$280, 363.42. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 12 RECREATION
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 13 Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the updated Office Manager/Customer Service Supervisor job description as presented. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 14 Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 15 Preschool
Laurie Nissen’s Board Report was placed on file.
- Par. 16 ATHLETICS
Supervisor
Will Misiewicz’s Board Report was placed on file.
- Par. 17 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to ratify the payment for a new score board from SCF Products at an amount not to exceed \$4,648.00, including installation. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 18 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 19 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the hours and fees for the 2017 season for the Aquatic Park as presented. Roll was called with Commissioners Becker, Schmitt, Schneider, and Perretta voting yes, and Commissioner Kleina voting no. Motion carried 4 – 1.
- Par. 20 PARKS
Superintendent
Daren McLaughlin’s Board Report was placed on file.
- Par. 21 GOLF COURSE
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 22 MAIN OFFICE
No report.

- Par. 23 **PRESENTATION**
Director Huber presented a token of appreciation to Cathy Villarreal for her 24 years of service and innumerable contributions to the Alsip Park District.
- Par. 24 President Perretta excused the staff at 7:08 pm.
- Par. 25 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 26 Aquatic Park
Director Huber reported that a bid opening for the pool blasting and painting project on October 20, 2016, with four bids having received. She determined that it was more cost effective to purchase the pool paint directly and, thus, was removed from the bid.
- Par. 27 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept Base Bid #1 and Base Bid #2 from GP Maintenance in an amount not to exceed \$73,600.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 28 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the purchase of RAMUC Epoxy paint for the Aquatic Park from Sherwin Williams in an amount not to exceed \$12,750.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 29 FLSA
Director Huber reported that five currently salaried positions do not meet the federal government's new minimum standards. She suggested the nonexempt staff remain at their salaried rate; however, they will receive compensation for extra hours worked over 40.
- Par. 30 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the new Compensatory Time and Overtime Compensation Policy as presented. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 31 Link & Leverage
Director Huber reported the next meeting of the Link & Leverage group was November 10th at the School District 126 office to discuss asset mapping.
- Par. 32 IAPD Credentials
Director Huber requested volunteers for official voting member at the IAPD/IPRA Conference Meeting in January. It was the consensus of the Board to name Director Huber as Delegate and Commissioner Becker as Alternate Delegate. The remaining commissioners will serve as Alternate(s) if the need arises.
- Par. 33 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve attendance at the annual IAPD/IPRA Conference for an amount not to exceed \$4,000.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.

- Par. 34 Cal-Sag Trail Update
Director Huber reported on progress for the segregation of property under jurisdiction of the District and Trinity Christian College regarding any MWRD leases. The plat of survey has been received and is undergoing review. She went on to describe planning taking place by IDOT as it relates to the path at Rt 83 and 127th. Bid letting for the District's eastern portion is still on track for January 2017, with construction to start in the spring.
- Par. 35 Alarm Repair
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to ratify the budget of \$3,000.00 to Reliable Fire for the installation of safety controls at the Apollo Recreation Center. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 36 Payment Ratification
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the payment made to Whittingham's and Sons, Inc. in the amount of \$1,800.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 37 **ATTORNEY'S REPORT**
Attorney Cainkar presented for approval and adoption of an ordinance for levying, assessing, and collecting taxes for the Fiscal Year beginning May 1, 2016, and ending April 30, 2017.
- Par. 38 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to adopt Ordinance 16-2, entitled AN ORDINANCE PROVIDING FOR THE LEVYING ASSESSMENT AND COLLECTION OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017 FOR THE ALSIP PARK DISTRICT, COOK COUNTY, ILLINOIS. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 39 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to adopt Ordinance 16-3, entitled AN ORDINANCE PROVIDING FOR THE ISSUE OF \$700,000 GENERAL OBLIGATION LIMITED BONDS, SERIES 2016, OF THE ALSIP PARK DISTRICT, COOK COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 40 **NEW BUSINESS**
There was no New Business to be brought before the Board.
- Par. 41 **OLD BUSINESS**
Commissioner Becker reported that she had made inquiries with members of the Alsip Falcons regarding their status on the purchase of a scoreboard. Thus far, there has been no response.
- Par. 42 Staff are securing additional quotes for installation of new flooring in the Board Room and the Main Office. Commissioner Schmitt reported that a flooring specialist was scheduled to visit the ARC to review the new flooring plans.
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- Par. 43 **EXECUTIVE SESSION**
Motion made by Commissioner Kleina, seconded by Commissioner Becker to suspend the business and adjourn to an Executive Session for the purpose of discussing personnel. Motion carried by voice vote 5 – 0.
- Par. 44 The regular order of business was suspended at 7:55 pm.
- Par. 45 **RESUMPTION OF BUSINESS**
President Perretta re-called to order the regular business of the Alsip Park District Board of Commissioners at 9:09 pm.
- Par. 46 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn. Motion carried by voice vote 5 – 0.
- Par. 47 The Meeting adjourned at 9:09 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required