

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
February 22, 2016**

- Par. 1 **CALL TO ORDER**
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schneider, and President Schmitt. Absent was Commissioner Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the Committee/Board Minutes for January 25, 2016. Motion carried by voice vote 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There were no questions or comments from the public in attendance.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba reported that the list of required Statement of Economic Interest filed had been updated with the Cook County Clerk’s office.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **Manager McLaughlin reported that there had again been problems with the timely delivery of the brochure. He contacted the delivery company, who planned an additional trip to deliver approximately 2000 copies of the brochure. He went on to note that he followed up on a lead and secured a favorable quote for services by another company.**
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- Par. 9 **FINANCE**
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 10 **Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the payment of bills for the month of February in the amount of \$222,770.97. Roll was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting yes. Motion carried 4 – 0.**

- Par. 11 Manager Krydinski reported on her recent discussion with the Management Association, who
** would perform a comprehensive review and revision of the District Policy Manual for an
approximate cost of \$5,000.00. A brief discussion ensued, and it was the consensus of the
Board that a “hands-on examination and review would be preferred.
- Par. 12 RECREATION
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 13 Superintendent Hooper reported that he had three quotes for sportswear and uniforms.
- Par. 14 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the
purchase of apparel as specified from Sunburst Sportswear at an amount not to exceed
\$6,415.00. Roll was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting
yes. Motion carried 4 – 0.
- Par. 15 Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 16 Preschool
Laurie Nissen’s Board Report was placed on file.
- Par. 17 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve and
sign the 2016 Summer Day Camp Staff Manual, the 2016 Summer Day Camp Parent Manual,
and the 2016 Kiddie Kamp Parent Manual. Roll was called with Commissioners Becker,
Kleina, Schneider, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 18 ATHLETICS
Supervisor
Will Misiewicz’s Board Report was placed on file.
- Par. 19 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 20 PARKS
Superintendent
Daren McLaughlin’s Board Report was placed on file.
- Par. 21 Superintendent McLaughlin reported on a proposal he secured from Reliable Fire and Security
for the testing and inspection of all fire alarms, backflow devices, and sprinkler systems. The
proposal would have all services covered by the same local company.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve a three-
year service agreement with Reliable Fire and Security as submitted proposal #7082111. Roll
was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting yes. Motion
carried 4 – 0.

- Par. 23 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 24 Manager Gottardo reported that a complete facility kitchen cleaning has been completed and the remodeling work is progressing nicely. The response by golfers has been very favorable.
- Par. 25 **MAIN OFFICE**
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 26 President Schmitt excused the staff at 6:55 PM.
- Par. 27 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 28 Fountain Hills Golf Course/Banquet Hall
** Director Huber reported that a bid opening for the bar equipment and design had been conducted with only one firm submitting. Further, the services of Craig Simon had been retained to create a logo for the bar and restaurant, to be known as The Back Nine. A questionnaire and samples were presented to the commissioners for completion.
- Par. 29 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the bar equipment bid in the amount of \$30,176 by Boelter Design for the purchase of bar equipment at the Fountain Hills Golf Club. Roll was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 30 Cal-Sag Trail Update
Director Huber reported that efforts continue to obtain the necessary easements for Phase 2 and that a preliminary approval may be received regarding the train tracks. While the eastern portion bidding and letting has been delayed, an amendment to the IGA for the west side must be approved and a portion of additional engineering services in the amount of \$269.00 is due. She also stressed that it was imperative that redevelopment of 131st Street be coordinated with the Village of Alsip. A lengthy discussion ensued.
- Par. 31 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve an Amendment to the Intergovernmental Agreement providing for Establishment of the Cal-Sag Trail-West End, an Additional Design Engineering Services as outlined in Supplement 2, as presented. Roll was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 32 IAPD Legislative Conference
Director Huber reported that Parks Day at the Capitol, a Legislative Reception, and the Legislative Conference were scheduled for May 3 and 4.
- Par. 33 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve a budget of \$1775.00 for attendance at the IAPD Legislative Conference. Roll was called with Commissioners Becker, Kleina, Schneider, and Schmitt voting yes. Motion carried 4 – 0.

- Par. 34 2016/2017 Budget
Director Huber reported that the annual budget for the next fiscal year is an ongoing project.
- Par. 35 **ATTORNEY'S REPORT**
No report.
- Par. 36 **NEW BUSINESS**
** Commissioner Becker reported having received an inquiry regarding non-Park District leagues' ability to rent baseball facilities. A brief discussion ensued with a consensus being reached that April is too early for tournament play, especially by adult men, as the fields could be ruined for the entire season. Later in the year tournament play was a definite possibility.
- Par. 37 **OLD BUSINESS**
** Commissioner Kleina reminded everyone that the general hiring policy for seasonal jobs gives preference to residents of the Alsip Park District. She further asked that this information be added to the District website.
- Par. 38 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to adjourn.
Motion carried by voice vote 4 – 0.
- Par. 39 The Meeting adjourned at 7:50 PM.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required