

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
December 19, 2016**

- Par. 1 **CALL TO ORDER**
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, Schneider, and President Perretta. A quorum was present.
- Par. 4 **PUBLIC DISCUSSION**
Mr. Art Petzel questioned the status of the circus he proposed that the District sponsor. Director Huber reported that she had been in contact with owners of a possible location and hoped to have a final report on the feasibility in January.
- Par. 5 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the Committee/Board Minutes for November 28, 2016. Motion carried by voice vote 5 – 0.
- Par. 6 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Executive Session Minutes of October 24, 2016. Motion carried by voice vote 5 – 0.
- Par. 7 **SECRETARY’S REPORT**
Secretary Poremba reported that two candidates had filed nomination papers for the two commissioner seats to be elected on April 4, 2017. The candidates and their ballot placement are (1) Kathleen M Perretta, and (2) Jackie Becker.
- Par. 8 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 9 **FINANCE**
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 10 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve payment of bills for the month of December 2016 in the amount of \$239,409.39. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.

- Par. 11 **RECREATION**
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to close the Apollo Recreation Center on Friday, January 6, 2017, at 6:00 pm to allow staff to attend the annual Holiday Party. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 13 Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 14 Preschool
Laurie Nissen's Board Report was placed on file.
- Par. 15 **ATHLETICS**
Supervisor
Will Misiewicz's Board Report was placed on file.
- Par. 16 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the services of Score Sports to provide uniform packages at a cost of \$13.50 each, not to exceed \$7,020.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 17 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 18 **PARKS**
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 19 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 20 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the new Job Description for the Food & Beverage Manager position as presented. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 21 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the purchase and installation of three new security cameras by Renaissance Communications Systems, Inc. at an amount not to exceed \$3,960.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 22 **MAIN OFFICE**
No report.

- Par. 23 President Perretta excused the staff at 7:03 pm.
- Par. 24 President Perretta dispensed with the regular order of business to call for the Attorney's Report.
- Par. 25 **ATTORNEY'S REPORT**
Attorney Cainkar reported that he had updated the Director of Parks and Recreation employment contract and recommended the Board of Commissioners approve it.
- Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve as presented the Employment Agreement between Jeannette Huber and the Alsip Park District for the position of Director of Parks and Recreation. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 27 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 28 Meeting Change
Director Huber requested a change in the January meeting date from January 23, 2017, to January 30, 2017. Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to change the next meeting date from January 23, 2017, to January 30, 2017. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 29 ARC Roofing Project
Director Huber reported that the Bid Opening for the ARC roofing project had occurred on December 7, 2016. The roofing consultant had completed a review of the bids and alternates and approved the bids of the apparent low bidder.
- Par. 30 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept as presented the Base Bid for roofing in the amount of \$338,800.00 and the Alternate Bid in the amount of \$8,800.00 for a total amount of \$347,600.00 from Crowther Roofing and Sheet Metal. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 31 Village of Alsip TIF#1 (Pulaski Road)
** Director Huber reported on the annual TIF Review Board Meeting at the Alsip Village Hall on December 12, 2016. Village Finance Director Oliven and the TIF consultant had recommended to the Alsip Village Board that when the TIF#1 expires on December 31st, the remaining money be allocated to an adjacent TIF parcel for use. Further, the Village could legally hold on to the remaining funds for up to 10 years to use for successful tax appeal reductions. Thus, it appears that none of the unspent funds will be returned to taxing bodies deprived of the funds over the life of the TIF. Action on the expiring TIF was on the Village Board's agenda for December 19, 2016.
- Par. 32 Cal-Sag Trail/MWRD
** Director Huber reported her disappointment in the lack of an opinion from the MWRD on the split of the Trail between Trinity Christian College and the Park District. She added that agency now wants an aerial photo view of the area in question.

- Par. 33 Fitness Station Purchase
** Director Huber reported that the fitness machines designated for Sears and Commissioners Parks had not been ordered. She had determined it was more economical to purchase the lat pull/chest press combo unit with the other equipment; however, the new total of \$10,117.00, including the shipping, far exceeded the expenditure approved at the November Meeting.
- Par. 34 President Perretta opened the floor for discussion of the unexpected high cost of purchase plus shipping, even with the grant from ExoFit. It was the consensus of the Board that Director Huber research shipping methods other than from the supplier to reduce the overall cost of the new fitness equipment.
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- Par. 35 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to reconsider and rescind the previous month's motion approving the purchase of the fitness equipment from ExoFit that was in an amount not to exceed \$4,793.00. Roll was called with Commissioners Becker, Kleina, Schmitt, Schneider, and Perretta voting yes. Motion carried 5 – 0.
- Par. 36 Link & Leverage
Director Huber reported that the next Link & Leverage meeting was scheduled for January 12, 2017.
- Par. 37 ACGL Issues Continued
** Director Huber reported that she had been subpoenaed to a court session as a witness on Michael Sullivan's divorce settlement regarding his lease arrangement with the District. However, after many hours gathering relevant material for the court, she was eventually released from testifying. Further, Director Huber also reported that another ACGL supplier has come forward to collect an unpaid balance.
- Par. 38 **NEW BUSINESS**
There was no New Business brought before the Board.
- Par. 39 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 40 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn. Motion carried by voice vote 5 – 0.
- Par. 41 The Meeting adjourned at 7:50 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required