



YOUTH SCHOLARSHIP PROGRAM

The Alsip Park District Scholarship Program is designed to provide financial assistance to residents of the Alsip Park District in need, to enable them to participate in Alsip Park District programs and/or facilities.

PROCEDURES and GUIDELINES

Based on the availability of funds, the Alsip Park District will attempt to provide financial assistance to those residents who meet the eligibility requirements. The Alsip Park District reserves the right to approve full or partial assistance or deny an applicant's request. The following guidelines have been developed to help make our programs safe and enjoyable for all participants.

1. **Financial Assistance is available to those residents who reside within the Alsip Park District boundaries.**
2. The Financial Assistance application must be completely filled out and returned with the registration form in order to be considered. The application will be reviewed and processed by Jeannette Huber, Director of Parks and Recreation.
3. Upon submission of a scholarship request, families will be notified within 10 business days or less of their scholarship status.
4. Financial Assistance is based on need and availability of funds and will be awarded on a first come-first serve basis during the current fiscal budget year.
5. All submitted information is confidential and is not a matter of public record.
6. All information on Youth Scholarship Program application must be true and accurate. Financial assistance awarded on the basis of false information supplied by the applicant will be revoked.
7. Financial assistance is limited to one program per person per season. Applications must be completed seasonally. Granting of approval does not ensure continued approval for succeeding programs or seasons.
8. Families who receive financial assistance must re-apply with each seasonal brochure (fall, winter, spring and summer).
9. The portion of the participant's payment is due before registration can be processed. Late payment or delinquency of the participant's portion may result in ineligibility for future program participation and/or financial assistance.

10. All registration policies and procedures apply to scholarship applicants.
11. If requested, applicants must provide references.
12. Employees of the Alsip Park District are not eligible for the Youth Scholarship Program.
13. Scholarship money that has been awarded is never refunded in any case.
14. The Alsip Park District Youth Scholarship Program is subject to change.
15. For additional information, contact Jeannette Huber, Director of Parks and Recreation at (708) 389-1003.

REQUIRED DOCUMENTATION

All applicants will be required to provide proof of income, residency and family information. Scholarship applications **cannot** be considered without a copy of the documents listed below. The Alsip Park District may require additional documents if deemed necessary.

Proof of Income

- Most Recent Income Tax Return
- Copy of Child Support Payment
- Social Security/Disability Income
- Public Aid
- Illinois Cash/Link Assistance
- 2 Current Paycheck Stubs
- Unemployment Compensation
- All other sources of income

Proof of Residency

- Driver's License or State ID plus one of the following
- 2 Current Utility Bills
- Property Tax Bill
- Copy of lease (if renting) or mortgage statement (if own home)

Proof of Parent/Guardianship

- Child's Birth Certificate
- Income Tax Return Listing Child as Dependent.

What programs are covered by the Youth Scholarship Program?

The Youth Scholarship Program will allow residents to register for the following programs:

- Recreation Classes
- Day Camp
- Gym Pass

The Youth Scholarship Program **does not** allow residents to register for the following programs:

- Admission Fees: Golf, Aquatics, Fitness, etc.
- Memberships: Golf, Aquatics, Fitness, etc.
- Food & Beverages
- Merchandise
- Adult Athletic Leagues
- Contractual Programs
- Contractual Camps

How can I make a donation?

Donations are always accepted by the Alsip Park District. Once a donation has been made, the donation will be deposited into the Youth Scholarship Program.



Scholarship Application

In order to be considered for the Alsip Park District's Scholarship program, this form, plus the Alsip Park District registration form must be completely filled out and submitted with the required documents. Completed forms, required documents and registration form must be returned to the Apollo Recreation Center's Main Office, located at 12521 S. Kostner, Alsip, IL 60803.

Following the verification of the information provided on this form, applicants will be notified within 10 business days or less of the status of your request. Scholarships granted may not exceed \$100.00 for an individual or \$300.00 for a family during any current fiscal year. The scholarship program is only available to residents who live within the Alsip Park District boundaries. The Alsip Park District considers all requests and takes into consideration current circumstances. If you have any questions or need additional information, please contact Jeannette Huber, Director of Parks and Recreation at (708) 389-1003.

General Information (Please note that all information is held in strict confidence)

Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

How long have you lived at this address? _____

Is there another person or agency, other than a spouse, financially contributing to your housing, utilities or support? Yes No

Marital Status: Single Married Widowed Divorced

Spouse's Name: _____

Total Number of Dependents listed on your Federal Tax Return: _____

Employer's Name: _____ Phone: _____

Employer's Address: _____

Spouse's Employer Name: _____ Phone: _____

Employer's Address: _____

What amount are you able to contribute toward your programming fee (s): \$ _____
(monthly)

Please describe any additional information or reasons for financial hardship that may be helpful in determining assistance: (use back of page or include additional paper if necessary)

Family Member Information (list family members who will use Scholarship Program)

Name	Female	Male	Birthdate/Age

Program Request Information

Program Name	Activity Number	Participant Name	Program Fee
			\$
			\$
			\$
			\$

I fully understand that the financial and extenuating circumstances outlined above will be kept confidential by the Alsip Park District. I also understand that it is my responsibility and obligation to notify the Park District of any changes in financial status. The above information is true and accurate to the best of my knowledge. Any incorrect information will automatically disqualify me from this program and will require me to reimburse the Park District for any past payments.

Applicant's Signature _____ **Date** _____

Release Information

I have voluntarily applied for a scholarship through the Alsip Park District. If approved into the Scholarship Program I will receive financial assistance to offset fees associated with registering for Park District programs. Approval into the scholarship program will require the Park District to verify the current size of my family as well as current and past financial status.

I give the Alsip Park District the authority to verify any information they may require with any local, state or federal agency and/or any organization that I am currently working with or have worked with in the past.

Applicant's Signature _____ **Date** _____

Alsip Park District

Scholarship Program Checklist

Before submitting your Scholarship Program application(s) to the park district please read and check off all items of the documents required for your application to be processed.

- Program Registration Form
- Completed Application
- A copy of the most recent Federal Income tax Return and W-2's from **each** adult wage earner, which must show year-to-date income (any household member 18 years or older).
- Social Security recipient Documentation
- Public aid Recipient Documentation
- Proof of Alimony/Child Support Payments – If you are a single parent and claim you do not receive child support, you must submit legal documentation stating you do not receive child support
- Unemployment Compensation
- Photocopy of a driver's license for all heads of household listed on the application.